

http://www

South Jersey Chapter of NIGP: The Institute for Public Procurement

South Jersey Chapter NIGP; PO Box 379; Lakehurst, NJ 08733
Web site: www.sjnigp.org Email: snigp@gmail.com

February 2014

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EXECUTIVE REPORT

Congratulations to our new officers for 2014! The election and induction was held at our December General Meeting. They are:

President	Tom Hassett
First Vice President	Susan Riis
Second Vice President	Trish Mooney
Secretary	Tammy Fetherman
Treasurer	Judson Moore

The incoming President then named Patricia Garvey as the Board Member at Large. All were sworn in at the meeting.

The Executive Board Meeting was held January 14 when a discussion of filling the new position of Membership Manager was discussed. Susan Riis volunteered to serve in that capacity so resigned as First Vice President. This moves Trish Mooney up to First Vice President. President Hassett then named Patricia Garvey to serve temporarily as Second Vice President and Nicola Ried to serve as the Board Member at Large. The election for Second Vice President and swearing in of this position as well as the new At Large Board Member will occur at the next General Membership Meeting on March 12th. Dates for this year's meetings, possible speakers and dates were all discussed. Meeting notices are all on our web site at: www.sjnigp.org. The meeting notice for the March 12 meeting is attached to this e-mail.

***Our Next Meeting is
scheduled for March
12, 2014***

***We have applied for
CEU's for the QPA
renewals***

It is with deep regret that I must report to you the passing of one of the founding fathers of our chapter, Joseph Helfrich. He was the former Purchasing Agent for the County of Atlantic for 17 years until he retired in 1989. His signature is on the original charter for this chapter that we display several times a year. Joe was always available to offer his assistance to any member of our organization while working and was a true gentleman. Our thoughts and prayers are extended to his family.

EXECUTIVE DIRECTORS REPORT

Gordon Ball

Please note the new address to send reservations for meetings and for payment of your dues. The Chapter has received permission from the Local Finance Board to use the approved invoice as a voucher so there is no need to mail the voucher to us to be signed. You may use the invoice as you do invoices from the utilities and even other organizations. Also, please ensure that you register when you know you are coming. The restaurant needs to have a valid count so they can ensure they have the proper number of meals and the room is set for the expected number of attendees. The new mailing address is:

**SJNIGP
PO BOX 379
Lakehurst, NJ 08733.**

**For phone messages regarding questions or reservations leave a message:
732-323-9616.**

Our next meeting will be at the Crab Trap Restaurant in Somers Point on March 12th. Our main speaker will be Dan Kaminski from the Certification Unit at DLGS. He will be speaking on potential changes in the recertification of the QPA which very well could impact you when you need to renew your certification. The results of the QPA Exams and interesting discoveries learned through the examinations will also be discussed. Kathy Cupano, from Rutgers, will be there to discuss the upcoming Spring Purchasing Conference which is also the NIGP Region II Conference this year. Attendees will be attending from throughout the Region II area which includes Penna., Delaware, Maryland, and Washington DC. This is co-sponsored by our chapter, the Northern NJ Chapter and the County Purchasing Association. She will also be prepared to discuss the attendance and enrollments in the Purchasing Courses. An interesting review of pending and new legislation will be presented as well by the Legislative Committee and by Joe Valenti. All this along with the new officers will make this a very good and interesting meeting.

Let's get our shirts! As announced in December our chapter is ordering shirts with our Chapter Logo imprinted on them. Short sleeve T-shirts are \$15, long sleeve T-shirts are \$18 and Polo style shirts are \$20 each. A form is included here. We plan to distribute them to all who order one at the Rutgers Purchasing Conference March 31 and April 1st. For this one item, please send the order form and your check to the old address: SJ NIGP; PO Box 1121; Mays Landing, NJ 08330.

**WE HAVE A NEW MAILING
ADDRESS**

**SJNIGP
PO BOX 379
Lakehurst NJ 08733**

NIGP REGIONAL AND NATIONAL NEWS

NIGP WEBSITE
www.nigp.org

March is Purchasing Month as designated by NIGP. Hopefully you remember and are planning something locally to reinforce to your entity the important and vital roll we all play in the organizations we belong to. Come find some interesting ideas or share some if you have good ones yourself.

The National Conference for NIGP will be held the end of August this year at the Philadelphia Convention Center with the Downtown Marriot as the host hotel. It will not get any closer so if you've ever been interested or wondered what happens there, this is certainly your opportunity to find out. More information is available at: www.nigp.org.

2014 SJNIGP EXECUTIVE BOARD

President	Tom Hassett
First Vice President	Susan Riis
Second Vice President	Trish Mooney
Secretary	Tammy Fetherman
Treasurer	Judson Moore
Board Member at Large	Patricia Garvey
Executive Director	Gordon Ball
Asst Executive Director	Palma Conover

*Southern New Jersey Chapter of the
National Institute of Governmental Procurement
PROMOTING PROFESSIONALISM IN PUBLIC PROCUREMENT*

DATE: **Wednesday** March 12, 2014
TIME: 6:30 PM MEETING:
TOPIC: QPA updates
 Dan Kaminski, DCA
PLACE: CRAB TRAP RESTAURANT; SOMERS POINT
COST: \$30.00 per member
 \$35.00 per non-member

Please Note:
 Reservations
 must be received by 03/06/2014
 Cancellations
 must be received by 03/06/2014
 or payment is still due and payable

NAME _____
 AGENCY _____
 ADDRESS _____
 TELEPHONE (____) _____ FAX (____) _____
 NUMBER OF MEMBERS ATTENDING _____ X \$30.00 = _____
 NUMBER OF NON-MEMBERS _____ X \$35.00 = _____
 MEAL CHOICE _____ Roast Top Sirloin of Beef _____ Fried Shrimp

PLEASE NOTE THE NEW ADDRESS

Return your registration with check made payable to : Southern New Jersey Chapter NIGP; PO Box 379 Lakehurst, NJ 08733
 Email sjnigo@gmail.com

ATTACH BOTTOM HALF TO YOUR CHECK

<p>Claimant's Certifications and Declaration: I do solemnly declare and certify under the penalties of law that this bill or invoice is correct in all its particulars; that the goods have been furnished or services have been rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one:</p> <p><i>February 12, 2014</i> <i>22-3040241</i> Date: _____ Federal ID#: _____</p> <p><i>Jordan Ball</i> Executive Director Signature: _____ Official Position: _____</p>	<p>SJNIGP INVOICE Business Meeting – March 2014</p> <p>Southern New Jersey Chapter of the National Institute of Governmental Procurement</p> <p>\$ 30 per member \$ 35 per non-member</p>
<p>Certification by Receiving Agency I, having knowledge of the facts, certify and declare that the goods have been received or the services rendered and are in compliance with specifications or other requirements, and said certification is based on signed delivery slips or other reasonable procedures or verifiable information</p> <p>Signature: _____</p> <p>Title: _____ Date: _____</p>	<p>Certification by Approval Official I certify and declare that this bill or invoice is correct, and that sufficient funds are available to satisfy this claim. That payment shall be chargeable to:</p> <p>Appropriation Account(s) and Amounts Charged: _____</p> <p>PO#: _____</p> <p>Signature _____</p> <p>Title: _____ Date: _____</p>



