SOUTHERN NEW JERSEY CHAPTER 6
Of the
NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING

Minutes of Luncheon Meeting on October 4, 2012 at Mastori’s Restaurant in Bordentown followed by a tour of the New Jersey Distribution and Support Services Warehouse/Offices in Trenton

The Chapter Vice President, Thomas Hassett called the meeting to order at 11:46 and welcomed everyone present. The Flag Salute was lead by Susan Riis, Flag provided by Debbie Cardullo of Lacey MUA. Tom thanked everyone for coming out this afternoon and requested we proceed around the table for introductions.

Member Attendance
Board Members present today were Margaret Vitelli (1:05), Gordon Ball, Susan Riis, Tom Hassett, Trish Mooney and Tammy Fetherman. There were a total of 16 attendees for lunch and 17 attendees at the tour.

Executive Director’s Report
Gordon thanked everyone for coming and stated that the CEU sheet for this meeting will be emailed to each attendee. He reminded everyone to make sure emails are on the sign in sheet. Gordon reviewed the many handouts available:

League of Municipalities Convention:
Gordon reported that the following purchasing courses will be offered during the League by GPA:

Tuesday 11/13/12
2:00-3:40 p.m. – Using National Cooperative Contracts
Speaker: Ann Marie Spagnola

Wednesday 11/14/12
9:00-10:40 a.m. – Concessions Are A Fact Of Life. Speaker: MaryLou Stanton

12:00 noon GPA-NJ Luncheon (Members only must have reservations)

2:00-3:40 p.m. – Utilizing State Contracts In Addressing Purchasing Needs
Speakers: Lisa DuBois, Joseph Valenti, Nicola Reid, Maggie Quinn & Bob Beauregard

Thursday 11/15/12
9:00-10:40 a.m. – League Joint Session with Tax Collectors and Treasurer’s Association, Governmental Purchasing Association and Government Finance Officers Association Speakers: David Hollberg, Joseph Valenti, Gordon Ball
Region II Conference
Gordon reported that the Pennsylvania Chapter (PAPPA) will be hosting the Region II Conference October 29-31, 2012. It is being held at the Sands Casino and Resort in Bethlehem, PA (www.pasands.com). Room fees will be $129.00 per night. The Group Code for making reservations is GPP1012.

Rutgers Conference
Gordon reminded everyone that the annual Rutgers Conference will be held May 1 & 2, 2013. Great event, mark your calendars and plan to attend.

Prevailing Wage Conference
Gordon reported the Interstate Labor Standards Assoc. will be hosting a Prevailing Wage Conference at Bally’s Atlantic City starting Tuesday evening December 4, through Friday December 7, 2012. Room fees are $59.00 per night with a conference registration fee of $225.00.

P-Card Seminar
Gordon reported that the League of Municipalities is sponsoring a seminar on “The Fundamentals of Procurement Cards and Local Public Contracts Law” on December 3, 2012 in Holmdel at the Robert Meyner Reception Center at PNC Arts Center from 9:00 – 12:30 p.m.

S1304
Gordon reported that Senate Bill S1304 was signed to law July 31, 2012. This law prohibits State and Local public contracts with persons or entities in certain investment activities in energy or finance sectors of Iran. Basically, if a company spends $20 million with an Iranian company for energy or finance we are not allowed to award a contract to them. The bill also requires the State to prepare a list of these companies for our review within 90 days (10/31/2012). A certification is needed in your bid documents when bidding energy certifying that said company bidding does not do business in Iran. Another hoop for us to jump through!

NJ Bulletin
Gordon announced that there is a requirement to post all of our bids on the NJ Bulletin website. The State and Colleges were required to do this and now it is being passed down to the locals as a requirement as well. One thing holding up the progress is that the website is not designed to accommodate so many entities and work must be completed in that respect for availability and room to post. We will keep you updated on the progress.

M0483
Gordon reported that this State contract no longer covers Oracle purchases. Please be aware if you are utilizing M0483 to cover your Oracle purchases, it can no longer be done.
MBOS
Gordon announced that in order to retire you must use the MBOS online system to file your retirement request. This was effective October 1, 2012.

Fire District Requirement
Gordon reported there is a new Fire District requirement for financing through the Local Finance Board. A form is submitted to the LFB with the voting record and Referendum attached and approval must be received.

Job Postings
Gordon reported that there are many jobs available to fill positions in the City of Trenton. The State has taken over and are trying to get positions filled. Also make sure you check our website (www.sjnigp.org) for addition job postings.

Department of Purchase and Property
Gordon announced that the Division of Purchase and Property (DPP) has created a new committee. The focus of the committee is how to assist the Locals. Sounds like a great idea!

October 26, 2012 SJNIGP Meeting
Gordon stated our next meeting will be held on October 26, 2012 @ 6:30 p.m. in Cape May at Elaine’s Dinner Theatre.

Legislative Report
Gordon introduced Tammy Fetherman to give an update on Legislation. There was lengthy discussion regarding proposed legislation, the Legislative Report prepared has been attached as part of the minutes.

Directions to the DSS Warehouse
Gordon distributed directions to the DSS Warehouse for the tour. There was discussion. Attached is the documentation from the DSS tour.

Conclusion
Tom asked for a motion to adjourn, which was made by Trish Mooney and seconded by Susan Riis. Meeting adjourned at 12:45 p.m. and the group proceeded to the DSS Warehouse @ 1620 Stuyvesant Avenue in Trenton for a tour of the facility.

Respectfully submitted,
Tammy Fetherman
Secretary
Assembly Bills:

A1289
This bill requires plans, specifications, and bid proposal documents for certain local public contracts (LPCL-Not Schools) to address Soil contamination, and requires the contracting unit to approve Change order under certain circumstances related thereto.
Identical Bill S1355

A2901
Eliminates the exception to public advertising and bidding requirements for certain public contracts involving insurance coverage and consulting services. This would make insurance subject to bid.

A2924
Requires release of bid list prior to bid date under LPCL.
Identical Bill S2158

A2974
Permits establishment of countywide purchasing system by a County and requires participation by all school districts within the County.

Senate Bills:

S1891
Requires insurance producers to perform bona fide services for Public entities in order to share commissions; it also requires disclosure of commission sharing.

S1918
Permits local units to enter into agreements to purchase fire equipment.

S1975
Requires Division of Purchase and Property to establish Internet Commerce Site for purchase of fire equipment approved by State Contract.

S2059
This bill requires certain public contracts for insurance coverage And consulting services be awarded through Competitive Contracting.

S2167
Provides for permanent debarment from government contracting of anyone who is convicted of certain crimes involving government contracts.